

# Oxfordshire Schools' Forum

Meeting on  
**Wednesday 3 October 2018**  
**10 am – 1 pm** (including lunch at 12.45 pm)

Unipart Conference Centre, Unipart House, Cowley, Oxford OX4 2PG  
 (postcode to use for satellite navigation systems OX4 6LN)

## Agenda

*(NB: Nick Baggett will be available from 0930 to answer questions / clarify elements with reference to Papers)*

Item	Purpose	Attachment	Lead Officer(s)/ Forum Member(s)	Start Time
1.	-Apologies & Introductions -Housekeeping -Declarations of Interests -Notice of Urgent Business		Carole Thomson	10.00
2.	Election of Chair	Decision	Clerk	10.05
3.	Minutes of Meeting held on 7 February 2018, to approve; and Matters Arising, including:	Decision	Minutes 7.2.18 Chair	10.10
3a.	- Schools Forum Constitution revision  - and refer to Briefing papers circulated in June 2018 listed below *	Information	Sarah Fogden	
4.	Committee Reports –	Information and comment		10.30
4a.	-Schools & High Needs Committee, meetings of 27 February & 5 June 2018	Minutes 27.2.18 & 5.6.18	Maureen Thompson	
4b.	-Services & Contracts Committee, meetings of 12 June & 27 September 2018	Minutes 12.6.18 & 27.9.18	Brenda Williams	
5.	Budget Submission deadline	Decision	Paper Nick Baggett	10.50
	<b>Break</b>			<b>10.55</b>
6.	High Needs Review – update report and expenditure of SF funding and DfE extra allocation funding	Information and comment	Slides OCC SEND Strategy David Clarke	11.05
7.	NFF – update on latest DfE publications	Information and comment	Slides Sarah Fogden	11.50

8.	Future arrangements in LA Education – <i>Standing Item</i>	Information and comment		David Clarke	12.30
9.	Any Other (Urgent) Business				
10.	Confirmation of date of next meeting: 7 November 2018 1000-1500	Information		Chair	
	<b>[Lunch]</b>				<b>12.45</b>

Information Paper(s)

11.	Strategic Schools Partnership Board – annual report and accounts	Information	Paper	Chair	
12.	Updated DfE <i>Schools Forums Operational &amp; Good Practice Guide - 2018</i>	Information	Link:	Chair	

<https://www.gov.uk/government/publications/schools-forums-operational-and-good-practice-guide-2015> (NB: Despite the date in the title, this is the updated 2018 version)

#### **Future Meetings**

**10 am - 3 pm (including lunch), subject to extension or reduction depending on Agenda**

**7 November 2018 - Holiday Inn, Pear Tree Interchange, Oxford**

**9 January 2019 - Unipart Conference Centre, Unipart House, Oxford**

**4 February 2019 - Unipart Conference Centre, Unipart House, Oxford**

***(Further meeting dates for 2018-19 to be arranged according to need)***

#### **Future sub-Committee meetings (as currently scheduled):**

**Schools & High Needs Committee meeting : 29 October 2018 1000, Unipart House**

If you would like clarification about any of the information contained in the Papers, please contact the Author of the Paper direct (or talk to Nick Baggett on the morning of the meeting, from 0930).

If you have any questions about Information Paper 11, please submit these to Kit Howells (email [kit@kithowells.plus.com](mailto:kit@kithowells.plus.com)) in advance of the meeting.

Declarations of interests, items of any other business and confidential items to be notified to Carole Thomson, Chair of Schools' Forum (telephone 01869 278207 / 0781 447728 or email [c.thomson0407@btinternet.com](mailto:c.thomson0407@btinternet.com)) in advance of the meeting.

If you are unable to attend the meeting, please send your apologies to the Clerk, Kit Howells, (email [kit@kithowells.plus.com](mailto:kit@kithowells.plus.com)) **and ask your Substitute(s)** to attend the meeting.

*kh/CT/CD/SF/NB/24 September 2018*

#### ***Briefing papers which were circulated to Schools Forum in June 2018:***

- **Minutes of Forum Meeting held on 7 February 2018**
- **Minutes of Schools & High Needs Committee meetings held on 27 February & 5 June 2018**
- **Minutes of Services & Contracts Committee meeting on 12 June 2018**
- **Schools Revenue Outturn 2017-18**
- **Schools Devolved Capital Outturn 2017-18**
- **Schools Forum Outturn 2017-18**