

**Oxfordshire County Council**  
**Schools Forum – 7 November 2018**  
**De-delegated Functions – Union Facilities Duties**

Settings		Sector		Voting Entitlement (for decision papers only)	
Academies	✓	Foundation Stage		PVI Representative	
Maintained Schools	✓	Primary	✓	16-19 Representative	
PVI Nurseries	✓	Secondary	✓	COTO Representative	
Special Schools	✓	Special	✓	Maintained Primary School Representatives	✓
Local Authority	✓	16+	✓	Academy Primary School Representatives	
Schools Forum		High Needs		Maintained Secondary School Representatives	✓
				Academy Secondary School Representatives	
				Pupil Referral Unit Representative	
				Special School Representatives	
				Nursery Representative	

## 1. Item for Decision

## 2. Purpose of Report

- 2.1 This brief paper formally requests Schools Forum members to approve to de-delegate the specific budget for union facilities duties budget for the 2019-20 financial year from maintained schools' budgets.
- 2.2 This report is requesting the continuation of funding arrangements put in place from 1 April 2018 in respect of union facilities services.

## 3. Recommendations

- 3.1 Members representing the primary and secondary phases of maintained schools of Schools Forum are requested to agree the de-delegation of the union facilities duties budget for the 2019-20.
- 3.2 Schools Forum, again to reiterate, for the financial year 2019-20, its earlier recommendation (from paper 5 3 October 2017) to all other schools and academies, to buy-in to the continuation of the local authority's union facilities agreement. The aim being for these schools and academies to contributing to a 'pool' to share the costs of paying for teaching trade union facilities time and draw on an established wealth of expertise.

## 4. Current Position and Costs

- 4.1 The current position and costs have been covered in detail in previous specific Forum papers including the administrative procedures to be adopted from 1 April 2018. This paper deals with the formal request for a continuation of the de-delegation of the union facilities duty budget previously agreed in principle at the Forum's meeting of 3 October 2017 and subsequently formally agreed on 22 November 2017.

## 5. Funding and Charging Rate Proposals

- 5.1 Based on the content of previous union administrative papers presented to Forum, the centrally retained budget of £64,400 (now held in the Central Schools Services block, see relevant paper to Schools Forum 7 November 2018) is delegated to all schools through the local authority's APT model funding tool for primary and secondary schools and the Early Years and Special schools funding models for nursery and special schools. This funding made through all three funding models will allocate to both maintained and academy settings.
- 5.2 The local authority is seeking continued permission from Forum to de-delegate the budget from maintained primary and secondary schools. All other settings will be requested to make a similar based contribution (much like a pooling arrangement).
- 5.3 The de-delegation rate will be increased by 1%, in line with the "non-funded" teachers' pay award of September 2018 from the 2018-19 rate of £1.12 per full time equivalent (fte) pupil to £1.13. For all other settings (other than special schools) the rate will also be £1.13 fte pupil. For all these schools' settings again other than special schools the pupil population count will be as at census count, as at 4 October 2018. Special schools' contribution at £1.13 per planned place will be based on agreed planned place numbers as at October 2018.
- 5.4 Maintained Schools Forum members eligible to vote in respect of de-delegation are those representing

Primary school headteachers  
Secondary school headteacher  
Primary school governors and  
Secondary school governors

## 6. Contact Details of Lead Officer/Author

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