

Criteria and Information

Purpose: *To promote inclusion and remove the barriers to childcare and activities for disabled children and young people.*

PLEASE READ THE CRITERIA BELOW BEFORE COMPLETING THE APPLICATION FORM.

Criteria

1. All grants are subject to the availability of funding from Oxfordshire County Council (OCC)
2. Settings/applicants must complete the application form in partnership **with parents**
3. Monitoring and review forms must be completed in partnership **with parents** for audit and evaluation purposes. Settings may be asked to provide evidence of spend; including copies of registers and evidence of payments to staff (We reserve the right to refuse future funding to any setting failing to return review forms)
4. The funding will enable disabled children and young people to access childcare and activities with other children and young people
5. The funding is for **short-term support**, e.g. for a term, or during a holiday playscheme. Settings are expected to support existing staff to learn and develop skills and access appropriate training to enable them to support children in the longer term. The enabler support scheme is to promote inclusion and remove the barriers to play, childcare and leisure for disabled children and young people. Funding can pay for:
 - Additional staff/enabler hours
 - Support from specialist organisations to enable children to access a setting by training existing staff to gain skills/ knowledge and child specific training necessary to meet individual needs
 - Training
 - Equipment; if there are no other funding mechanisms to do this and this will enable a child or young person to attend an inclusive setting
6. Funding will be prioritised for:
 - Support for children and young people to attend more local mainstream settings
 - Support teenagers in preparing to move into adulthood
 - Support for Early Years children
 - Support for working families to access childcare for children and young people
 - Any other enabler situation that meets the criteria
7. The funding can only be used for children who live in Oxfordshire. It can be used for them to attend play, childcare or leisure provision outside Oxfordshire (if applicable)
8. For settings on the Ofsted Early Years and/or Childcare registers; the Ofsted inspection rating must be 'requires improvement' or better
9. All staff (paid and unpaid) and volunteers at the setting must be safer recruited and are required to hold an up to date enhanced DBS
10. Providers receiving funding will be expected to attend appropriate training to support their inclusive practices

Enabler Support Scheme for Disabled Children and Young People

11. Applications must be received **at least THREE weeks** before the start of the requested funding period (unless otherwise agreed). Applications for this funding should be made **only** by:
- Out of School Liaison Officers (OSLOs)
 - Disability Social Workers
 - Pauline MacKinnon, Disability Information Officer (Oxon FIS)
 - Identified providers and professionals as agreed (prior to application) by Kay Willis, Disability Services Development Manager, Tel 07920 252 095 or email kay.willis@oxfordshire.gov.uk
12. The scheme **cannot**:
- make payments in one financial year to pay for support etc in the following financial year
 - make payments directly to individuals
 - fund activities/provision or equipment for children during the school/education day
 - fund residential holidays which are part of school term-time activities

These criteria can only be varied in very exceptional circumstances.

Settings providing support for children or young people to access services through the Enabler Support Scheme will require a visit to see the child/young person within the setting and meet with the staff supporting them. Organisations in receipt of funding will be required to complete a review form detailing the impact of this funding.

The information supplied on this form will be used for the grant application process only. This is in line with the council's Privacy Policy, which can be reviewed in full [here](#) .

Administration

1. **ALL applications must be submitted using a secure email system (e.g. Egress) or hand delivered** (if you require access to Egress please contact Kay Willis (details below))
2. All sections of the application form should be fully completed and sent to the address indicated on the form. Incomplete forms will be returned
3. Organisations are informed of decisions in writing by email
4. Payments are made in arrears, unless otherwise agreed
5. Invoices **must** be submitted as detailed in the confirmation letter

If you have any questions please contact: Kay Willis on 07920 252 095 or email kay.willis@oxfordshire.gov.uk

Please send all applications to Kay Willis (kay.willis@oxfordshire.gov.uk) by **SECURE email** (e.g. Egress Switch) or by post to Kay Willis, Oxfordshire County Council, Abbey House, Abbey Close, Abingdon. Oxon. OX14 3JD