**Oxfordshire County Council** 

**Oxfordshire Minerals and Waste Local Plan**

**Recycled & Secondary Aggregates and Waste Management Development**

**Site Nomination Form**

**August 2018**

USE THIS FORM TO PUT FORWARD AN **EXISTING** OR **NEW** RECYCLED OR SECONDARY AGGREGATES OR WASTE MANAGEMENT SITE FOR POSSIBLE INCLUSION IN THE OXFORDSHIRE MINERALS AND WASTE LOCAL PLAN: PART 2 – SITE ALLOCATIONS PLAN

For those site nominations that were submitted prior to 2018 and were not confirmed during the consultation in January 2018, there are a number of new questions. These are marked with a double asterisk\*\*

**1. General Information**

**If you have previously made a nomination**

Please confirm:

**I wish to proceed with the nomination:**

*(please complete sections 2 – 4, update throughput information in section 6 and any new questions on this form – marked with a double asterisk\*\*)* *If you feel your nomination would be better supported by completing the updated nomination form, then please do so.*

*(If you confirmed your site nomination in January 2018 you are only required to complete this form if circumstances/details have changed.)*

***or***

**I no longer wish to proceed with this nomination:**

*(please complete site details and return this form to the Minerals and Waste Policy Team, details below) )*

**2. Nominee Details**

|  |  |  |
| --- | --- | --- |
| Contact Name |  | |
| Company |  | |
| Company Details | Address: | |
| Tel: | E-mail: |

**3. Agent Details**

|  |  |  |
| --- | --- | --- |
| Contact Name |  | |
| Company |  | |
| Company Details | Address: | |
| Tel: | E-mail: |
| \*\*(*new question)*  Is this the preferred person to contact? (please tick) | | |

**4. Site Details**

|  |  |  |
| --- | --- | --- |
| Site Name |  | |
| Address |  | |
| OS Map Ref (6 figures): | | Total Area in Hectares: |

**5. Site Plan**

|  |  |
| --- | --- |
| Have you included a site plan identifying the site boundary and access? | Yes |

**6. Existing Sites**

**A. LANDFILL FACILITIES ONLY:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Type of waste: | | | | | |
| EA Licence No: | | | Date issued: | | |
| Waste received (tpa) | 2016: | | | 2017: | |
| Original voidspace (m3) | |  | | | Date: |
| Remaining voidspace (m3) | |  | | | Date: |
| Permitted lifetime (include details of planning permission) | |  | | | |
| Expected lifetime (if different to above) | |  | | | |
| Current levels and types of traffic movement (daily): | | | | | |

**B. NON-LANDFILL FACILITIES ONLY (inc. facilities at landfill sites):**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Type of facility | |  | | |
| Type of waste(s) accepted | |  | | |
| Licence No:  (for a crusher producing recycled aggregate this may have been issued by the District Council, not the Env. Agency) | | | | Date issued: |
| Licensed capacity (tpa): | | | Operator’s assessed capacity (tpa): | |
| Throughput (last 3 years) | 2017:  2016:  2015: | | | |
| Amount recycled, composted, or recovered (last 3 years) | 2017:  2016:  2015: | | | |
| Residue (last 3 years) | 2017:  2016:  2015: | | | |
| Current levels and types of traffic movement (daily): | | | | |

(For temporary facilities)

|  |  |
| --- | --- |
| Expected lifetime: | Planning Permission Reference(s): |

**7. Potential New Development**

|  |  |
| --- | --- |
| Description of development or facility: | |
| Type of waste to be handled |  |
| *\*\*(new question)*  Define the process in terms of the waste hierarchy (i.e. preparing for reuse, recycling, reuse, recovery, disposal) |  |
| Expected lifetime (if temporary facility) |  |
| Expected capacity (tpa) |  |
| Amount to be recycled, composted, or recovered (tpa) (if relevant) |  |
| Potential levels and types of new traffic movements (daily), please differentiate between HGVs and other vehicles: |  |
| If temporary, what restoration is proposed for the site, and how will this achieve a net gain in biodiversity? |  |
| *\*\*(new question)*  When could the site commence operations? |  |

**8. Any Other Relevant Information**

|  |
| --- |
| e.g. Restoration & after use (for landfill sites); proposals for mitigation of any environmental impacts; reference to any detailed plans submitted etc. |

**9. Ownership Details**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Are you/your company the site land owner? | | | Yes | No |
| If no, what is the period of unexpired lease? | | |  | |
| Please give contact details of the land owner and indicate whether the proposal has the support of the land owner: | | | | |
| Contact Name |  | | | |
| Contact Details | Address: | | | |
| Tel: | E-mail: | | |

**10. Data Protection and Freedom of Information**

Oxfordshire County Council is a data controller for the purposes of the General Data Protection Regulation (Regulation (EU) 2016/679 of the European Parliament and of the Council dated 27th April 2016). For more details on how the Council will handle your personal information, please use the link below to access our Privacy Notice. Hard copies of this can also be provided on request:

<https://www2.oxfordshire.gov.uk/cms/sites/default/files/folders/documents/aboutyourcouncil/corporateovernance/GenericPrivacyNotice.pdf>

The information on this form is collected by Oxfordshire County Council as a data controller. The purposes for collecting this data are:

1. To assist in preparing the Oxfordshire Minerals and Waste Local Plan: Part 2 – Site Allocations. The preparation of this plan is required by the Planning and Compulsory Purchase Act 2004.

2. To contact you, if necessary, regarding the responses given in relation to this consultation.

The above purposes may require public disclosure of any data received by Oxfordshire County Council, in accordance with the Freedom of Information Act 2000 (as amended).

By responding to this consultation, you agree that Oxfordshire County Council can hold contact details and related responses. These details will only be used in relation to preparation of the Oxfordshire Minerals and Waste Local Plan: Part 2 – Site Allocations. You also accept that responses cannot be treated as confidential and that any comments made, including information provided in support of a site nomination, will be made publicly available for viewing in paper form and/or on the Council website in due course. Relevant information may be passed to external parties where required for the purposes of preparation of this plan only.

By responding to the invitation to nominate a site for possible inclusion in the Oxfordshire Minerals and Waste Local Plan: Part 2 – Site Allocations you understand and accept that this is without prejudice to the decisions that will be taken by the County Council on the site allocations and related policies to be included in the Plan.

The information collected will be held and retained by Oxfordshire County Council in paper and/or electronic form for the duration of the preparation of the Oxfordshire Minerals and Waste Local Plan: Part 2 – Site Allocations and for a period following adoption of the Plan in accordance with the Council’s retention schedule. Consultation responses will be removed from the Council website when the Plan has been adopted.

You have the right to contact the Information Commissioners Office if you are unhappy with anything to do with our use of your personal information. If you have any concerns regarding the processing of your data, please contact [Minerals.WastePlan@Oxfordshire.gov.uk](mailto:Minerals.WastePlan@Oxfordshire.gov.uk)

Signed …………………………………………………………….…………………

On behalf of (if applicable) ……………………………………………………....

Date ………………………………………………………………………………….

Completed nominations should be returned by **4.00pm 3rd October 2018** to:

Minerals and Waste Policy Team

Strategic Infrastructure and Planning

Oxfordshire County Council

County Hall

New Road

Oxford

OX1 1ND

Direct line: 07392 318899| 07741607726

Email: [mineralsandwasteplanconsultation@oxfordshire.gov.uk](mailto:mineralsandwasteplanconsultation@oxfordshire.gov.uk)

Website: <https://www.oxfordshire.gov.uk/cms/content/new-minerals-and-waste-local-plan>