The Data Protection Act is Changing

What is happening?
In early 2018 new rules will come in about Data Protection.
These replace the existing rules and there are some significant changes.
The new rules give more rights to any person who gives their personal information to an organisation.

How does it affect me?
The new rules will generate public interest
Service users and their families will be more aware of their rights and how to use them.
They may ask you for information that your organisations holds about them

What are the changes?
The rights include
- being able to request a copy of their records
- being able to check it for accuracy.
- Where information is inaccurate they can ask to have this removed or corrected.

The level of fine that can be imposed if any personal information is lost or compromised has increased
An organisation can now be fined up to £17 million.

What do I need to do?
If a service user approaches you and asks about the personal information you hold on them you must advise your supervisor immediately.
If you become aware of any incident that could affect the safety of someone’s personal information you must report this to your supervisor immediately.
Your supervisor will know what to do and will deal with the request

You should not discuss anything you learn about Service Users with anyone who does not need to know about it. This includes putting anything on any type of Social Media, Facebook, Twitter etc.

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